



**Beaufort County Alcohol and Drug Abuse Department's Board Meeting Minutes
February 7, 2023**

Present: Carol Hartman, Linda Hoffman, Worth Liipfert, Blake White

Absent: Tom Hale, Holly Peterson, Javier Zimbron

- I. The Meeting was called to order at 5:05 by Chairman Liipfert**
- II. Pledge of Allegiance led by Chairman Liipfert**
- III. Meeting Minutes** motioned for approval by Carol Hartman and accepted unanimously.
- IV. Director's Report:** Steve Donaldson gave the following update:
 - A. Personnel Update:**
 - ✚ three vacancies from the December report have been filled or are in the process of vetting through HR:
 1. Peer for Bluffton- In-process with Human Resources
 2. Financial Coordinator- Beaufort started 02/06/2023.
 3. Prevention Specialist for Project Mariposa (must be bilingual)- Bluffton starts 02/13/2023.
 - ✚ Three new positions advertised:
 1. MAT Coordinator
 2. Counselor for Detention Center
 3. Peer for the ED
 - B. Financial Update:**
 - ✚ The Department Earnings and Revenue Report (See Back-up). Steve indicated that much-expected revenue has not arrived, and some have not yet been posted. Annualizing the mid-year report with the extenuating detail demonstrates the department is on course to be \$180k in the red. However, some things are anticipated to improve, so the deficit could decline by year's end. Steve indicated his Leadership Team reviewed the mid-year financial report in a special meeting to review improvement areas.
 - ✚ The department was awarded \$9,000 for Narcan advertising and related supplies. Steve asked the board if there was still support for BCADAD to give out fentanyl strips as a Harm Reduction measure. All board members present were in favor. Steve indicated he would order and publicize the availability of strips.
 - ✚ Opportunities from the SC Office of Rural Health to improve social determinants of health have been allocated to the department. Steve indicated he has preliminary approval to spend \$13k advertising on three Palmetto Breeze buses. He is awaiting official notification before finalizing a contract with Palmetto Breeze.

This led to a board conversation on the need to be more visible. Steve indicated the county administrator has consultants working on such projects, but the details are unknown.

C. Project Updates/New Projects:

- ✚ **Drug-Free Communities Grant-** Will apply in April. Five-year grant not to exceed \$125k annually. Marijuana and alcohol will be the substances the coalition will apply to work on with the coalition and community. Steve reported that his team will meet with some grant writers in March to get the application started.
- ✚ **First Responder Grant-** The federal government approved the year two budget. The third-year application for funds was completed on 02/06/2023.
- ✚ **Dual Diagnosis Capability in Addiction Treatment (DDCAT)-** No update on work with Case Western University. However, the BCADAD was offered to be a site for psych intern residencies. More solid information is expected in the next few weeks. Blake asked if this would be telepsych or on-site services. Steve indicated he believes they would be on-site as a hybrid.
- ✚ **School Services-** The BCADAD and the Beaufort County School District met to clarify roles.
 - The school affirmed commitment to the Right Choices Program Plan.
 - The school district was oriented to the vaping program through the American Lung Association we could provide. The costs (\$250 for a ten-week course) and referral process were reviewed.
- ✚ **Accreditation-** No survey date is known yet, but he expects it in April. The board chair will be notified of the date and asked to attend the opening orientation and have an interview with the administrative surveyor. The co-chair agreed to substitute for the board chair if he is unavailable.
- ✚ **MAT Expansion-** There are discussions with community providers, the county, and other state stakeholders on increasing BCADAD's and Beaufort County's capacity. Steve indicated DAODAS's plan to cap pharmacy reimbursement, which may create an issue with the current vendor. However, a resolution will be in place before June 30, 2023.
- ✚ **Other SCORF Funds-** The community applications for SCORF Funds came up with a total ask of \$700,000. Grant reviewers are working to score applications currently. Provisional awards will be determined on 02/15/2023 until the county council makes a final determination. Afterward, a plan to formally award and recognize the grantees will be determined.

D. Prevention Updates:

- ✚ The Mexican Consulate and 400 citizens attended an event where information on Project Mariposa
- ✚ Prevention held an event for DHEC emerging leaders on January 27, 2023. Thirteen attendees.
- ✚ A total of 92 Narcan were provided at a multi-library site event in December. Three future events are in development for 2023.

E. Clinical Operations:

- ✚ **Census** 239 patients

- ✚ Fidelity monitoring of evidence-based practices is planned for all clinical staff, twice annually on Motivational Interviewing, Cognitive Behavioral Therapy, and/or Seeking Safety (Trauma), depending upon the clinical staff's training and use of the therapies.
- ✚ **63.97%** of traditional patients completed services in the 2nd quarter.
- ✚ **80%** of ADASP patients are completing services.
- ✚ A new counselor position will be requested in the budgeting process since the department gave up two positions two years ago when the county was not in the financial position they are in now. The position is justified since the department cannot meet the state deliverables to engage patients in the first clinical service within six days of the primary assessment.

F. Other 2nd Quarter Outcomes:

- ✚ **91.30% of patients were satisfied with counseling services.**
- ✚ **91% staff satisfaction** – Despite high satisfaction, qualitative data led to two in-services (Jan 12&19th) to address and train all staff on “The language of recovery,” Leadership expectations for conflict resolution and use of the chain of command, as well as providing staff with the trends in the qualitative data.

- V. BCADAD 50th**- Steve reported that 2023 marks the 50th year for BCADAD. He asked for energy and ideas on what to do for profiling such an anniversary. The idea of music, food trucks, anti-stigma speakers, and asking the two previous directors, William Rivers Von Harten, Lt. Col. USMC (Ret.), and Douglas H. “Bud” Boyne to attend and be recognized were some ideas.

Blake motioned for adjournment. Motion carried at 6:12pm.

Meeting adjourned

Respectfully submitted: SWD